## Additional Terms and Conditions for Workshops and Tours

In addition to the <u>General Terms and Conditions of the FotografenFederatie</u>, the following additional conditions are applicable to our workshops and tours. In case of contradiction between the two sets of terms and conditions, the terms and conditions in this document apply.

By paying the deposit you confirm your agreement to the terms and conditions.

#### Reservation

Only after receipt of your deposit does your reservation for a workshop or trip become definitive. The amount for the deposit varies and can be found together with the description of the workshop/tour on the website.

## **Payment**

Payments of the deposit and total sum can be made via (international) bank transfer to the bank account as mentioned on the invoice which you receive after booking.

The following payment periods are effective:

- For one-day workshops/tours:
  - ▶ <u>Deposit</u>: within 14 days of receipt of the invoice, but at least 30 days before the start of the workshop/tour
  - ► <u>Total sum</u>: at least 30 days before the start of the workshop/tour
- For multi-day workshops/tours:
  - ▶ <u>Deposit</u>: within 14 days of receipt of the invoice, but at least 45 days before the start of the workshop/tour
  - ▶ <u>Total sum</u>: at least 45 days before the start of the workshop/tour

<u>Important</u>: If your booking occurs after the above payment period has already expired, the total sum is directly payable upon receipt of the invoice.

### Cancellation by the participant

In case you need to cancel an already booked workshop or tour, the following cancellation costs are applicable:

- For one-day workshops/tours:
  - More than 90 days in advance: nil Already paid amounts will be fully refunded (with-holding any bank transfer costs, if applicable)
  - ▶ Between 90 and 30 days in advance: The deposit
  - ▶ Less than 30 days in advance: The total sum
- For multi-day workshops/tours:
  - ▶ More than 90 days in advance: nil Already paid amounts will be fully refunded (with-holding any bank transfer costs, if applicable)
  - ▶ Between 90 and 45 days in advance: The deposit
  - ▶ Less than 45 days in advance: The total sum

# Cancellation by Hayo Baan - Photography

In case Hayo Baan – Photography needs to cancel a workshop/tour due to unforeseen events, not reaching the minimum number of participants, or illness of the organiser(s), already paid amounts will be fully refunded to you.

Please note that in this case we are not responsible for any costs you may have incurred to prepare for the workshop/tour (e.g., hotel bookings, travel tickets, visa, travel documents, clothing, etc.).

## Minimum group size

Hayo Baan – Photography reserves the right to cancel a workshop/tour up to 45 days in advance of a multi-day workshop/tour respectively 30 days in advance of a one-day workshop/tour if the minimum number of participants has not been reached.

### **Insurance and mandatory travel documents**

Participants need to make sure they are properly insured (e.g., cancellation, travel, and health insurance).

If applicable, participants need to acquire mandatory travel documents (visa, passport, etc.) themselves.

#### Health

Participants should be in generally good health. Special dietary requirements need to be mentioned to us well in advance. We will do our utmost to fulfil them. We can, however, not guarantee we can meet all dietary requirements.

If required, vaccination and other travel related (medical) arrangements need to be made by the participant well in advance of the workshop/tour.

### Liability

Participating in a workshop/tour happens fully at the own risk of the participant. You herewith fully release Hayo Baan – Photography of any liability or risk.

### Services/provisions by third parties

For our workshops and tours we make use of the services and provisions of third parties. Hayo Baan – Photography can not be held responsible for any negligent or wilful act or failure to act of any of our suppliers. In case of e.g., accident, damage, or other personal loss, participant and/or his/her representative shall look to said parties directly. Hayo Baan – Photography will in no way be held responsible for this.

#### **Unforeseen events**

Hayo Baan – Photography will not be held responsible for unseen events like war, strike, acts of government, terrorism, or any other event outside the control of Hayo Baan – Photography resulting in the workshop/tour not being able to start or continue.

When these events occur prior to the workshop/tour, Hayo Baan – Photography will refund already paid amounts as under "Cancellation by Hayo Baan – Photography."

If the events make continuation of a workshop/tour already in progress impossible, no refund is possible. However, in this case Hayo Baan – Photography will try to offer an alternative.

## Exclusivity

Participants are not allowed to organise, promote, or sell a workshop or tour to the same location, within five years after joining the workshop/tour. Violation of this article results in a directly payable penalty of €20,000.- per year.